



## Northumberland County Council

Dear Parent,

Under the requirements of s7 of the Education Act 1996 ("the 1996 Act") it is the duty of a parent to ensure that every child of compulsory school age receives efficient full-time education suitable to their age, ability and aptitude and to any special educational needs or additional learning needs they may have.

New legislation comes into force on 19<sup>th</sup> August 2024 regarding the issue of Penalty Notices to address attendance concerns to commence, there will be a transitional period, but this new legislation will take effect for absences recorded from the start of the new academic year commencing in September 2024.

The following changes have been made:

- There will be a new "National Framework" which introduces consistency in the use of Penalty Notices across England by introducing a new national threshold at which they are considered. This will be met when a pupil has been recorded as absent for 10 sessions ( 5 school days) within a rolling period of 10 school weeks
- The National Framework also introduces a new national limit of 2 Penalty Notices within a 3-year rolling period.
- Penalty Notices can be requested by schools and academies and will be issued by the Local Authority to the parents/carers of statutory school age children, per parent, per child as appropriate.
- For a first offence, the Penalty Notice will be £80 per parent per child if paid within 21 days rising to £160 if paid after the 21 days – it must be paid within 28 days.
- For a second offence, the amount is £160 per parent per child to be paid within 28 days.

Please note that a third penalty notice **cannot** be issued to the same parent for the same child within three years of the date of issue of the first. Prosecution / other interventions will be considered.

Should a Penalty Notice remain unpaid and it is not withdrawn then a prosecution for the substantive offence of failing to secure the regular attendance of a child of compulsory school age at school will be considered.

Further information can be found at:

<https://www.gov.uk/government/publications/working-together-to-improve-school-attendance>

Email [educationwelfare@northumberland.gov.uk](mailto:educationwelfare@northumberland.gov.uk)

You can also ring/email your child's school.

Yours sincerely,

Sarah Wintringham – Principal Education Welfare Officer